



Policy & Procedures

NUMBER: 03-04

**SUBJECT: SELECTION AND TRAINING OF TRAINING CENTER
EDUCATIONAL ADVISOR**

Date: January 2020

PURPOSE

To establish guidelines for the selection and training of persons serving in the capacity of educational advisor to a D.A.R.E. training center or training team.

POLICY

It is the policy of D.A.R.E. America that standards be established to ensure that training center educational advisors are selected and trained in a manner facilitating the maintenance of training activities of a uniform high quality.

The Education Advisor must be competent in education theory, classroom management, childhood development appropriate to the course of instruction being provided, and adult learning. The Education Advisor must also demonstrate a thorough knowledge of the concerned D.A.R.E. curricula.

PROCEDURES

Selection criteria for D.A.R.E. Education Advisor:

1. A cooperative agreement between the educator and training center must be executed. The agreement should specify the roles of both entities in carrying out the partnership and be transmitted to the D.A.R.E. America Director of Curriculum and Training.
2. The D.A.R.E. Education Advisor should have training and/or experience teaching at the K-12 level. Training and/or experience with adult learners is also beneficial.
3. The D.A.R.E. Education Advisor shall present required blocks of instruction during D.A.R.E. training seminars. It is recommended that the Education Advisor be on-site for at least the first week of the training activity. The Education Advisor must be available to the training cadre and trainees during the instructional hours of the concerned training course.

4. The D.A.R.E. Education Advisor shall meet appropriate and comply with training cadre requirements as set forth in D.A.R.E. America Policy and Procedure.
5. Recommended procedure for training of an Educational Advisor:
 - Observe all activities of a DOT training.
 - Serve an apprenticeship to include observation, practice, coaching and feedback from a trained D.A.R.E. Education Advisor for at least the first week of a DOT.
 - Observe a 40-hour D.A.R.E. Mentor Officer Training seminar.