



Policy & Procedures

Number: 04-03

SUBJECT: D.A.R.E. OFFICER PROFICIENCY REQUIREMENTS

Date: January 2020

PURPOSE

To establish minimum requirements to ensure that D.A.R.E. Instructors maintain an acceptable level of proficiency to effectively deliver the D.A.R.E. curricula.

POLICY

The skills to effectively deliver the D.A.R.E. curriculum in the classroom deteriorate if not employed on a regular basis. To ensure that D.A.R.E. Instructors maintain the knowledge and skills necessary to effectively deliver the D.A.R.E. curriculum, the following procedure has been established.

PROCEDURE

1. To maintain a minimum level of proficiency, D.A.R.E. Instructors must do one of the following:

- A D.A.R.E. Instructor shall teach a full semester/series of a component of a D.A.R.E. curricula at least once in a 24-month period from the time the officer completed their last D.A.R.E. teaching assignment.
- A D.A.R.E. curricular component shall be considered:
 1. Elementary School 10 lessons
 2. Middle School 10 lessons
 3. High School 4 lessons
- A D.A.R.E. Instructor must be properly trained and certified to deliver components of the D.A.R.E. curricula.
- Mentor Officers in compliance with current and relevant D.A.R.E. America Policy and Procedure shall be deemed to be in compliance with provisions of this directive.

2. If a D.A.R.E. Instructor fails to comply with the above provisions, that officer shall be considered “inactive” and will not be eligible to deliver any component of the D.A.R.E. curricula.

3. Each state D.A.R.E. training center or State Coordinator shall be responsible for monitoring, maintaining this directive.
4. Upon verification of a D.A.R.E. Instructor's failure to meet required proficiency standards set forth in this directive, the concerned state D.A.R.E. training center or State Coordinator shall cause notification to be made to the involved D.A.R.E. Instructor, that officer's agency and the appropriate D.A.R.E. America Regional Director.
5. The concerned D.A.R.E. America Regional Director is responsible for causing notification to be made to D.A.R.E. America.
6. Before an officer who has been placed on "inactive" status can resume delivery of D.A.R.E. curricula, that officer's knowledge and proficiency must be assessed by the concerned state D.A.R.E. training center, or State Coordinator, or Regional Director. The assessment shall determine the level of remediation required to be provided to the officer to bring that officer's skills to an adequate level of proficiency.

The remediation provided to restore proficiency skills shall include at a minimum the following:

- Review of the Educational Advisor blocks of instruction
- Review of each lesson of the curricula they plan to instruct
- Other remediation as deemed appropriate by the assessor

7. Upon restoration of the officer's required minimum level of proficiency skills, the concerned state D.A.R.E. training center or State Coordinator shall cause notification of reestablishment of the officer's active status to be made to the concerned officer, the officer's agency and the appropriate D.A.R.E. America Regional Director. The D.A.R.E. America Regional Director shall cause notification to be made to D.A.R.E. America.