

# **D.A.R.E. AMERICA NATIONAL POLICY AND PROCEDURES**

**NUMBER 02-01**

**SUBJECT: MODIFICATION TO D.A.R.E. CURRICULAR MATERIALS**

DATE: September 30, 2004

## **PURPOSE**

To clearly define the procedures for submitting and reviewing proposed modifications to D.A.R.E. curricular materials.

## **POLICY**

D.A.R.E. curricular materials are science and researched-based, the materials represent the concerted efforts of experts from many fields of endeavor. Fidelity to the design, intent, content, training and delivery of the curricula are essential program elements. All D.A.R.E. curricular materials are protected by copyright. Any adaptation, modification or deviation to the printing or presentation of copyright-protected D.A.R.E. curricular materials requires specific written approval from D.A.R.E. America. Any adaptation or deviation to curricular material, not approved by D.A.R.E. America, compromises the integrity of the D.A.R.E. curricula and constitutes a violation of federal law. D.A.R.E. America as owner of the D.A.R.E. name and copyright is charged with the responsibility of diligently enforcing compliance with provisions of the copyright.

D.A.R.E. America will continuously work and cooperate with experts from the fields of science, research, prevention, education, medicine and curriculum development to ensure D.A.R.E. curriculums are maintained as state-of-the science. Modifications to D.A.R.E. curriculums may be incorporated upon advice from concerned subject matter experts.

Recognizing that D.A.R.E. practitioners may submit appropriate recommendations for modification to the D.A.R.E. curriculums, the following procedure has been developed for submission of proposed changes and for ensuring that the proposals are formally reviewed.

## **PROCEDURE**

1. Every proposal for modification to D.A.R.E. curricular materials must be submitted in writing to D.A.R.E. America. D.A.R.E. America shall provide a response to the submitting person or entity acknowledging receipt of the proposal. A copy of the acknowledgment will also be provided to the concerned state coordinator or program administrator, as appropriate, for informational purposes.
2. D.A.R.E. America will submit the proposal for review to appropriate educational, research, curriculum or training subject matter expert(s).

3. The expert(s) to whom the proposal is submitted will review the proposed modification(s) and report their initial finding to D.A.R.E. America.
4. D.A.R.E. America shall advise the submitting person or entity of the recommendations from the review.
5. Submissions endorsed for enactment will be assigned to curricula or training experts for appropriate action.