

D.A.R.E. AMERICA NATIONAL POLICY AND PROCEDURES

NUMBER 04-03

SUBJECT: D.A.R.E. OFFICER PROFICIENCY REQUIREMENTS

Date: September 30, 2004

PURPOSE

To establish minimum requirements to ensure that D.A.R.E. Instructors maintain an acceptable level of proficiency to effectively deliver the D.A.R.E. curricula.

POLICY

The skills to effectively deliver the D.A.R.E. curriculum in the classroom deteriorate if not employed on a regular basis. To ensure that D.A.R.E. Instructors maintain the knowledge and skills necessary to effectively deliver the D.A.R.E. curriculum, the following procedure has been established.

PROCEDURE

1. To maintain a minimum level of proficiency, D.A.R.E. Instructors must do one of the following:
 - A D.A.R.E. Instructor shall teach a full semester/series of a component of a D.A.R.E. curricula at least once in a 24-month period from the time the officer completed his/her last D.A.R.E. teaching assignment.
 - A D.A.R.E. curricular component shall be considered:
 1. Elementary (5th/6th) – nine lessons and culmination
 2. Junior High/Middle (7th) – all ten lessons
 3. Senior High (9th) – all 10 lessons
 4. Parent Education – all 5 lessons
 - A D.A.R.E. Instructor has to be properly trained and certified to deliver components of the D.A.R.E. curricula.
 - Mentor Officers in compliance with current and relevant National Policy and Procedure shall be deemed to be in compliance with provisions of this directive.
2. If a D.A.R.E. Instructor fails to comply with the above provisions, that officer

shall be considered “inactive” and will not be eligible to deliver any component of the D.A.R.E. curricula.

3. Each state D.A.R.E. training center shall be responsible for monitoring, maintaining this directive.
4. Upon verification of a D.A.R.E. Instructors failure to meet required proficiency standards set forth in this directive, the concerned state D.A.R.E. training center shall cause notification to be made to the involved D.A.R.E. Instructor, that officer’s employing agency and the appropriate D.A.R.E. America Regional Director.
3. The concerned D.A.R.E America Regional Director is responsible for causing notification to be made to D.A.R.E. America.
4. Before an officer who has been placed on “inactive” status can resume delivery of D.A.R.E. curricula, that officer’s knowledge and proficiency must be assessed by the concerned state D.A.R.E. training center. The assessment by the state D.A.R.E. training center shall determine the level of remediation required to be provided to the officer to bring that officer’s skills to a minimum level of proficiency.

The remediation provided to restore proficiency skills shall include at a minimum the following:

- Review of the Educational Advisor blocks of instruction
 - Review of each lesson of the curricula
 - Other remediation as deemed appropriate by the staff of the state D.A.R.E. training center
5. Upon restoration of the officer’s required minimum level of proficiency skills, the concerned state D.A.R.E. training center shall cause notification of reestablishment of the officer’s active status to be made to the concerned officer, the officer’s employing agency and the appropriate D.A.R.E. America Regional Director. The D.A.R.E. America Regional Director shall cause notification to be made to D.A.R.E. America.